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**STATE OF DELAWARE**  
**BOARD OF OCCUPATIONAL THERAPY PRACTICE**

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|-------------------------|---|
| PUBLIC MEETING MINUTES: | <b>Board of Occupational Therapy Practice</b>   |
| MEETING DATE AND TIME:  | <b>September 6, 2017 at 4:30 p.m.</b>   |
| PLACE:                  | 861 Silver Lake Boulevard, Dover, Delaware<br><b>Conference Room A, Cannon Building</b> |
| MINUTES APPROVED:       | November 1, 2017  |

**MEMBERS PRESENT**

Kelly Richardson, Professional Member, President  
Mara Beth Schmittinger, Professional Member, Vice President  
Karen Virion, Professional Member, Secretary  
Angelita Mosley, Public Member  
Even Park, Public Member

**MEMBER ABSENT**

All members were in attendance.

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Kevin Maloney, Deputy Attorney General  
Mary Melvin, Administrative Specialist II  
Shauna Slaughter, Deputy Director  
David Mangler, Director

**OTHERS PRESENT**

Lynette Perry  
Julie Marshall  
Brianne Reed  
Kavita Rao  
Ann Neal  
Julie Fedele  
Joel Ferebee  
Jenna Baffone

**CALL TO ORDER**

Ms. Richardson called the meeting to order at 4:30 p.m.

## **REVIEW OF MINUTES**

The Board reviewed the meeting minutes from July 12th 2017 for approval. A motion was made by Ms. Richardson, seconded by Mr. Parks, to approve the minutes. By unanimous vote, the motion carried.

## **UNFINISHED BUSINESS**

There was no unfinished business for review or discussion by the Board.

## **NEW BUSINESS**

### **Discussion of Sunset Review**

Mr. Maloney explained sunset review and mentioned that Ms. Slaughter and Mr. Mangler are also available to answer any questions the board may have. Mr. Maloney also addressed the short memorandum which listed the board's accomplishments and opportunity for improvement. The members of the board discussed which accomplishments and improvements they wanted to submit for sunset review. Ms. Slaughter and Mr. Evans explained that the sunset review is done periodically to see if there is a true need for the board and explained that the last sunset review was in the 1990's. Mr. Maloney suggests to the board read through the performance questionnaire and conflicts of interest section in Delaware Code and report to himself for any questions.

### **Election of Officers**

Mr. Maloney explained the process of electing new officers and serving terms. The board discussed and voted to elect new officers as listed:

Mara Schmittinger as President  
Evan Parks as Vice President  
Angelita Mosley as Secretary

Moved by Ms. Richardson and seconded by Mr. Evans, to elect the above members as President, Vice President and Secretary. By unanimous vote, the motion carried.

### **Ratify Applications for Occupational Therapist/Occupational Therapy Assistant**

A motion was made by Ms. Richardson, seconded by Ms. Schmittinger, to ratify the approval of the following applications:

1. Kelsey McGonigle (Occupational Therapist)
2. Paige Woodham (Occupational Therapist)
3. Katherine Stull (Occupational Therapist)
4. Rachel Mackulski (Occupational Therapist)
5. Deanne Lizada (Occupational Therapist Assistant)
6. Emily Deller (Occupational Therapist)
7. Brittany Hogate (Occupational Therapist)
8. Bridget Kleinhantz (Occupational Therapist)
9. Karina Randazzo (Occupational Therapist)
10. Laura Rohle (Occupational Therapist)
11. Lindsey Gareham (Occupational Therapist)
12. Michelle Dougherty (Occupational Therapist)
13. Dwight Bautista (Occupational Therapist)
14. Erin McCloskey (Occupational Therapist)
15. Jacqueline Amend (Occupational Therapy Assistant)

16. Heather Rose (Occupational Therapy Assistant)
17. Noelle Maher (Occupational Therapy Assistant)
18. Shannon Smith (Occupational Therapy Assistant)
19. James Baber (Occupational Therapy Assistant)
20. Haley Ulrich (Occupational Therapy Assistant)
21. Raveena Patel (Occupational Therapy Assistant)
22. Patricia Cullen (Occupational Therapy Assistant)
23. Stephanie Peterman (Occupational Therapy Assistant)
24. Bonnie McDaniel (Occupational Therapy Assistant)
25. Troy Day (Occupational Therapist)
26. Kayla Wolters (Occupational Therapy Assistant)
27. Maria Adriano (Occupational Therapist)
28. Courtney Hahn (Occupational Therapist)
29. Tara Gallagher (Occupational Therapist)
30. Christina Fu (Occupational Therapist)
31. Tashai Lamadieu (Occupational Therapist)
32. Anthony Kokoszka (Occupational Therapist)
33. Whitney Howayeck (Occupational Therapist)

By unanimous vote, the motion carried.

#### Review of Continuing Education Activities

A motion was made by Ms. Richardson, seconded by Ms. Virion, to approve the following continuing education activities as presented:

Delaware Academy of Medicine, John H. Ammon Medical Education Center  
16th Annual J. Sholz Stroke Education Conference, hours 4.32

Easter Seals Cooperate Center  
AM Session: Looking Forward, Plan Backward; PM Session, hours 6.0

Double Tree Hotel, Wilmington DE  
Using Sensory Motor Activities in the Classroom, hours 1.0

Lewis, DE- Irish Eyes  
The "Other End" of the Autism Spectrum, hours 6

Delaware Developmental Disabilities Council; Dover Downs Hotel  
LIFE Conference, hours 4.5

Simulcast Event-Pike Creek Bible Church, Newark, DE  
Empowered to Connect Conference, hours 11

Appoquinimik Early Childhood Center  
Asanas and Pranayamas: Using Yoga Concepts to Enhance Functional, hours 2.0

By unanimous vote, the motion carried.

#### **CORRESPONDENCE**

There was no correspondence for the board to review.

#### **OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

There was no other business before the board.

### **PUBLIC COMMENT**

There was no public comment.

### **NEXT SCHEDULED MEETING**

The next meeting is scheduled for Wednesday, November 1st 2017 at 4:30 p.m. in Conference Room A, 2<sup>nd</sup> floor, Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

### **ADJOURNMENT**

There being no further business, Ms. Richardson made a motion, seconded by Ms. Virion, to adjourn the meeting. By unanimous vote, the motion carried. The meeting adjourned at 5:44 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Mary Melvin".

Mary Melvin  
Administrative Specialist II

*The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal*